



Received:

**REQUEST FOR INFORMATION**  
UNDER RSA 91-1, RIGHT-TO-KNOW-LAW

**Please type or print legibly.**

Request made by: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**Information requested. Please be as specific as possible, so that we may be as accurate as possible in meeting your request.**

\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of person requesting information.

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The policy of the Henniker Board of Selectmen is to comply fully with NH RSA 91-A, the Right-To-Know Law.

To supply the most accurate information available in our records, to comply with the law, and to permit our normal office work to proceed effectively, we ask that certain requests for information be made on the attached form.

State law allows **five (5) business days** for making available records that can **legally** be supplied. The office staff will make every effort to meet requests in a shorter time, and will telephone the applicant when materials are ready.

**Photocopies of any materials are \$0.50 per page** (effective May 1, 2009).

It should be noted that meeting requests for information does not include new compilation of data nor assembling information in a format unavailable in existing records.

Adopted March 1, 1988. Amended April 7, 2009.

**Henniker Town Hall, 18 Depot Hill Road, Henniker New Hampshire 03242**  
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