



Town of Henniker
Safety Committee Meeting
Thursday June 29, 2023 10:00am
Henniker Town Hall

Management Employees Present: Diane Kendall, Town Administrator; Leo Aucoin, Highway Superintendent; Marc Boisvert, Transfer Station Superintendent; Deb Aucoin, Clerk/Tax;

Employees Present: Amy Bossi, Police; Will Amos, Fire/Rescue; Joe Walsh, Fire/Rescue; Jean Colby, Town Office/Finance; Jean Scott, Dep. Clerk/Tax; Eric Anderson, Wastewater; Matt Bumford, Transfer Station/Parks Property; Steve Knight, Cogswell Water

Selectboard Representative: Absent – Neal Martin

Recording Secretary: Diane Kendall

Guests: None

Town Administrator, Diane Kendall called the meeting to order and gave a brief introduction to the roll of the Safety Committee. TA Kendall explained the last meeting of the Safety Committee Meeting was in May, 2022 and because of employee turnover since that time the committee had not met. The Committee is required to meet at least once per calendar quarter.

- 1. New Business:** The Committee reviewed the Henniker Safety Policy presented on the screen in the conference room
- 2. Membership:** Deb Aucoin motioned to appoint Hank Bernstein committee secretary, seconded by Jean Colby. The motion carried unanimously. Deb Aucoin motioned to appoint Joe Walsh committee chairperson, seconded by Jean Colby. The motion carried unanimously. Leo Aucoin motioned to appoint Will Amos, vice chairperson, seconded by Diane Kendall. The motion carried unanimously.
- 3. Incident Report:** No incidents reported in 2023 incidents.
- 4. Prioritize Facility Inspections:** The committee discussed inspection of the Transfer Station as the next priority.
- 5. Other Business:** The committee discussed the last inspection of the Grange. There is a sense of urgency to replace the fire alarm system at the Grange and support using local ARPA funds for the purpose. The committee also discussed fireproofing the furnace closet.
- 6. Next Meeting:** 3rd Quarter Meeting to be determined for July 2023

The meeting adjourned at 10:30am

Respectfully submitted, Diane Kendall