

DO NOT WRITE IN ABOVE SPACE – FOR REGISTRY OF DEEDS ONLY

TOWN OF HENNIKER, NEW HAMPSHIRE
NOTICE OF VOLUNTARY MERGER OF PRE-EXISTING LOTS
Pursuant to RSA 674:39-a

Property Owner Name(s) _____

Mailing Address _____

Telephone Number _____ Fax Number _____

List Parcels Being Merged with their Map and Lot Numbers:

Parcel #1 _____ Parcel #2 _____

Parcel #3 _____ Parcel #4 _____

The parcel created by this merger shall be referred to in the Town Tax Records as (Assessor assigns):

Map _____ Lot _____ Street Address _____

By executing this notice, the undersigned certifies that the merger of these parcels will not create a violation of any Town ordinance or regulation, that the lots are in common ownership and contiguous, and that none of the parcels shall hereafter be separately transferred without subdivision approval from the Henniker Planning Board.

Owner Signature _____ Name _____

The above _____ witnessed by me _____
(Justice of the Peace/Notary Public) this _____ (day) of _____ (month) , 20 _____.

(Justice of the Peace/Notary Public Signature & Seal)

Owner Signature _____ Name _____

The above _____ witnessed by me _____
(Justice of the Peace/Notary Public) this _____ (day) of _____ (month) , 20 _____.

(Justice of the Peace/Notary Public Signature & Seal)

Planning Board Chair Signature _____ Date _____

INSTRUCTIONS FOR VOLUNTARY MERGER OF PRE-EXISTING LOTS

- 1) Please note that the lots to be merged must be in common ownership and contiguous (being in actual contact; touching along a boundary or at a point). It is important that any deeds for the property are listed in the exact same ownership. For example, if one deed is listed as “John A. Smith” and the other deed is listed as “John Smith”, the lots cannot be merged until new deeds are drawn up.
- 2) Fill out the Notice of Voluntary Merger of Pre-Existing Lots form. You must include the Map and Lot information from the Town. If you need additional space, please attach another sheet. Please **CLEARLY PRINT IN BLACK INK** or **TYPE** this information because the Merrimack County Registry of Deeds will not accept it for recording otherwise.
- 3) Do not sign the form until you are in front of a Notary Public. Notaries are available at Town Hall. Be sure to bring a photo ID.
- 4) Submit the form along with any surveys you may have for the lots being merged to the Land Use Office at the Town Hall. The survey is not required but is helpful in the review process. If you do not have a survey, please attach a copy of the Town Map, highlighting which lots are to be merged.
- 5) A \$50 fee must be paid to the Town of Henniker at the time of submission to cover the costs of recording the merger.
- 6) Once the request is approved and signed by the Planning Board, a copy of it will be forwarded to the Assessing Office and the original will be filed for recording with the Merrimack County Registry of Deeds. When the original comes back from the Registry, stamped as recorded, the original goes to Assessing (to update the assessing records and map) and a copy into the Planning Board file.

If you have any questions, please contact the Planning and Land Use Office at (603) 428-3221 or e-mail planning@henniker.org.