



**Town of Henniker
Broadband Committee
Wednesday, July 05, 2023, 4:30 pm
Henniker Town Hall and Virtual**

Members Present in Person: Paul Knudsen, Marc McMurphy, Diane Kendall, Jesse Pinnell
Members Present Virtual: Carol Miller – Broadband initiative Director
Members Excused: Carol Conforti-Adams, Bob Pagano
Selectboard Representative: D. Scott Osgood
Others: Carol Miller – Broadband initiative director
Recording Secretary: Jesse Pinnell
Guests: None

Meeting commenced at 4:31 PM.

Motion to approve the previous meeting minutes was made by Mr. Knudsen and seconded by Mr. Pinnell. The minutes were approved unanimously.

The committee conducted a final review of the RFP.

The RFP will be released on July 14, with proposals due by August 11. This will be handled by Ms. Kendall or her staff. The committee discussed definitions of *unserved* (under 25/3 MBPS) and *underserved* (under 100/20 MBPS) areas. A motion by Mr. Osgood to approve the final draft of the RFP was seconded by Mr. Pinnell and approved unanimously.

The committee discussed the matching grant initiative. Ms. Miller highlighted updates to the document, including that the grant pool is growing from \$25M to \$90M.

The committee clarified that they are not applying for anything currently but are preparing to present to the select board in the spring.

The committee discussed the challenges to the grant awarding process and whether public members would have the same ability to challenge.

Ms. Miller asked Ms. Kendall to verify the number of address locations (1,734 from E911), of which 1,598 are considered served.

Ms. Kendall asked about discrepancies between our mapping data and the E911 data regarding multi-family versus single-family addresses, and how a provider would consider a single building with multiple tenants. Ms. Miller will verify this information.

Ms. Miller requested that committee members verify that the addresses provided within the spreadsheet match the actual situation.

The next meeting is set for August 2nd. As Ms. Miller will be out the first week of September, that month's meeting may be moved. This will be discussed further on August 2nd.

Mr. Knudsen motioned to adjourn the meeting, and Mr. Pinnell seconded. The motion was approved. The meeting adjourned at 5:01 PM.

Next meeting August 2, 2023, at 4:30 pm Henniker Town Hall and Virtual

Respectfully submitted,

Jesse Pinnell, Minute Taker
